



SITE PLAN WORKSHEET

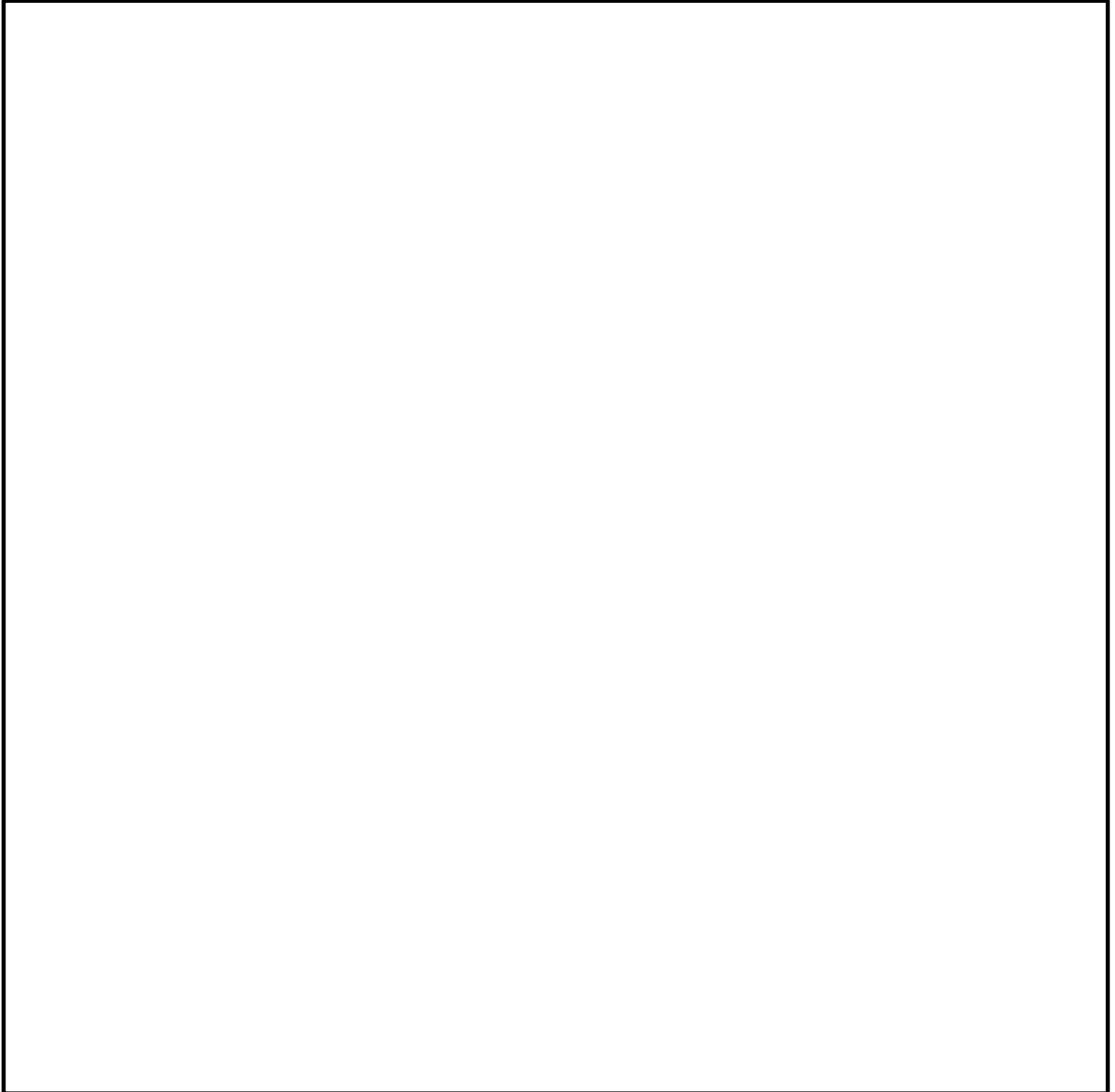
Place a mark (X) beside each item that will be indicated on your site plan and property. Incomplete site plans will be returned to you for completion. **Remember:** Your property will not be scheduled for an evaluation until we have received a completed application, site plan, and all proposed items are marked on the property with existing or proposed improvements.

- _____ - The dimensions of the property on site plan.
- _____ - All property lines and corners shall be visibly marked and identified on the property.
- _____ - The proposed location of all existing structures (e.g.: house, commercial building, wells, water lines, outbuildings, pools, ponds). Show the distances from the road and the side property line to all structures. Be sure and give the dimensions for all the structures. If you are unsure as to the structure size, please show the dimensions of the MAXIMUM area on the lot that you anticipate the structure will cover.
- _____ - Proposed footprint of house site flagged or staked out on the property.
- _____ - The property shall be accessible for evaluation. Clearing, under-brushing, and Mowing may be needed for site evaluation.
- _____ - The preferred location for septic system.
- _____ - The preferred driveway location and/or parking areas.
- _____ - The proposed well location.
- _____ - A north arrow or other sufficient directional indicator.
- _____ - Entrance gate to property with lock. Shall provide the code or a key. **Code** _____
- N/A _____ - The location of any existing septic tank systems and wells on your property and on the adjoining property within 100' of your property line. **If there are none, circle N/A.**
- N/A _____ - The location of any easements or rights of way on the property. **If there are none, circle N/A. *Mark on the property (in field) & on site plan.**
- N/A _____ - The location of all underground utilities (power, phone, cable, internet, water lines etc.) shall be marked on the property. **If there are none, circle N/A. *Mark on the property (in field) & on site plan.**
- N/A _____ - The location of any designated wetlands on the property. **If there are none, circle N/A. *Mark on the property (in field) & on site plan**
- N/A _____ - Is there any known buried streams, creeks, or farm drains on this property? **If there are none, circle N/A *Mark on the property (in field) & on site plan**

Incomplete site plans will be returned for completion. Incomplete site work on the property such as clearing, marking locations of all structures, or marked property lines will result in your application being denied or placed in an inactive status. A revisit fee may be charged prior to our office returning to the property.

*ATTACHED SITE PLAN *

SITE PLAN



**Clay County Health Department Environmental Health Division PO Box 55
Hayesville, NC 28904 Phone (828) 389-8326 Fax (828) 389-9875**

Owner Name: _____ PIN: (If known) _____

Property Location: _____